

**GRIMSLEY HIGH SCHOOL
ATHLETICS BOOSTER CLUB
REQUEST FOR PAYMENT 2019-2020**

Use this form to request payment to a vendor or reimbursement for expenses paid. Please return this form with receipts, invoices, etc. to the Athletics Booster Club mailbox in the main office (blue folder) or mail to mail to: Kevin Black, 4601 Highberry Road, Greensboro NC 27410. If you have questions, please contact Kevin Black (kbbear69@gmail.com or 336-558-6500).

Pay to the Order of _____
Address _____
For _____
Amount \$ _____

Account	Expense Amount
<input type="checkbox"/> Advertising	
<input type="checkbox"/> Awards (Senior Recognition)	
<input type="checkbox"/> Awards (Team)	
<input type="checkbox"/> Banner Sales	
<input type="checkbox"/> Golf Tournament	
<input type="checkbox"/> Carryover (from previous year)	
<input type="checkbox"/> Membership	
<input type="checkbox"/> Merchandise	
<input type="checkbox"/> Office Supplies	
<input type="checkbox"/> Operating Expense	
<input type="checkbox"/> Postage	
<input type="checkbox"/> Printing	
<input type="checkbox"/> Scholarships	
<input type="checkbox"/> Sports Program	
<input type="checkbox"/> Team Account	
Team	
<input type="checkbox"/> Team Dinner (\$3.50 per athlete)	
Number of Athletes	
<input type="checkbox"/> Team Stipend (\$200 per team)	
Team	
<input type="checkbox"/> Other (specify)	
Total Amount to Be Paid	\$

Submitted by _____ **Date** _____
Telephone Number _____

For Treasurer's Use Only

Check Number	Date Paid	Account Name	Taxes Paid	Reporting Period
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